West Virginia University

Graduate Council Meeting Minutes

Thursday, September 7, 2023
3:00 – 4:30 p.m.

1. Graduate Council 2023-24
   - Introduction of voting and non-voting members
   - Graduate council responsibilities
   - Overview of the graduate review process
   - Using [Curriculum Inventory Management](#) (Sean McGowan)
   - BOG program reviews [23-24](#) – Lou Slimak

2. Announcements
   - Updated Graduate Council website
   - Graduate Faculty Membership at WVU (approved)

3. Selection of Graduate Council faculty chair

4. Approval of March 2023 meeting minutes

5. Program proposals - none

6. New business

7. Adjournment

Graduate Council 23-24
Review Teams

Team 1	Jay Krehbiel	Jennifer Mallow	Steve Urbanski
Team 2	Jason Phillips	Melissa Olfert	Ahmad Hanif
Team 3	Jake Follmer	Jeffery Houghton	Matthew Titolo
Team 4	Katie Corcoran	Victor Mucino	Paul Chantler
Team 5	Kashy Aminian	Samantha Ross	Brian Popp
Team 6	Debanjan Das	Kim Floyd	Michael Vercelli

Directions for accessing & review proposals

Please review the proposals you are assigned as a reviewer before the meeting. For programs in CIM, go to https://futurecatalog.wvu.edu/programadmin/, login, and search for the program by entering the key number provided below in the search box. Proposals for new majors and certificates should have a previously approved intent to plan that is either included with the proposal, or you can peruse it by clicking on the first approval date under History (on the right). Be sure to check at the bottom of the intent to plan (accessed through History) to see if there are any comments from the Graduate Council's review of the intent to plan, so you can make sure these issues are addressed in the full proposal. You are expected to review any proposals assigned to you carefully and at least skim the others. If you will not be at the meeting, please send your comments on your assigned proposal(s) to one of the other reviewers.

Meeting Dates & Deadlines

Graduate Council Meeting Dates 23-24			
Date	**Time**	**Proposal Deadline**	**Notes**
September 7, 2023	3:00-4:30	August 28, 2023	
October 12, 2023	3:00-4:30	October 2, 2023	
November 9, 2023	3:00-4:30	October 30, 2023	
December 7, 2023	3:00-4:30	November 27, 2022	
January 11, 2024	3:00-4:30	January 2, 2024	
February 8, 2024	12:00-3:00		BOG graduate program review; voting members only
February 8, 2024	3:00-4:30	January 29, 2024	
March 7, 2024	12:00-3:00		BOG graduate program review; voting members only
March 7, 2024	3:00-4:30	February 26, 2024	Last date for new degree programs, certificates, and majors to be approved to the BOG for Fall 2024. Last date for new areas of emphasis and program changes to be approved for the 2024-25 catalog
April 11, 2024	3:00-4:30	April 1, 2024	